

Town of Hamilton

7750 S Wayne St – PO Box 249

Hamilton, In 46742

DRAFT – NOT YET ADOPTED

December 5th, 2011 Town Council Meeting

6:30pm

1. Councilman Brent Shull called the meeting to order at 7:00pm.

Roll call: Councilors, Larry Grantham, John Damron and Brent Shull were present. The Clerk Treasurer, Hester Stouder was present to record the meeting. Also present was Town Manager Milton Otero and Town Attorney Dan Brinkerhoff. Council President Will Nuttle and Jeff Bireley were absent. Attached is a list of audience members.

2. Reading & Approval of November 7th, 2011 Minutes – Councilman John Damron made a motion to approve the minutes as presented. Larry Grantham seconded the motion; motion carried with majority aye votes.

3. Clerks Report -

- A.** Claims –Larry Grantham made a motion to approve the claims presented, John Damron seconded the motion, a vote was taken and the motion carried.
- B.** Delinquent Accounts – The clerk presented the list of delinquent water/garbage accounts for board approval. John Damron made a motion to approve the list, Larry Grantham seconded the motion, motion carried.
- C.** Board/Steuben EDC appointments – The clerk provided a spreadsheet to the board outlining the commission seats whose terms are up 12/31/2011. No decisions were made at this time; it will be on the agenda at the Year End meeting.
- D.** End of Year Meeting – This is scheduled for December 29th, 2011 at 3:30. The meeting will be at the Town Hall and is open to the public. Any elected officials needing sworn in can come prior to the meeting and be sworn in by the clerk.
- E.** Ordinance 2011-7 – permits/fees – 1st reading – The plan commission provided a favorable recommendation to the council after they approved the changes in August and had a public hearing in November. Councilman Damron made a motion to introduce the ordinance on 1st reading, Larry Grantham seconded the motion, motion carried.

4. Reports

A. Town Manager – Town manager Milton Otero re-submitted the Holiday schedule for 2012. He changed the November 6th Holiday to December 31st. Larry Grantham made a motion to approve the changes submitted, John Damron seconded the motion, motion carried. Ratified change orders (1, 2 &3) dated 11/18/11 were presented to the board for approval. John Damron made a motion to approve the 3 change orders. Larry Grantham seconded the motion, motion carried with

unanimous approval. Milton discussed with the board another change order that was not finished but would be coming. It was in regards to helical piles and would result in an additional 20 or so that would need installed. He wasn't sure of the cost and would provide information to the board as it became available. John Damron said he would like to make a motion to approve no more than \$5,000.00 for the change order. He chose this amount because it equaled the savings from the previous change orders. Anything beyond this amount would need to come to the board for additional approval along with the hardcopy of the change order. Larry Grantham seconded the motion, motion carried. The HIT team will be informed and kept up to date with the changes. *Please see attached report*

B. Street Department – Milton provided quotes to the board for a utility style vehicle that would plow sidewalks and be utilized in various other capacities. He gave a breakdown of cost between the street, water, police and park departments. The percentages each department would be responsible for varied from 50% to 12.5%. Councilman Damron said he was at the park board meeting where they verbally agreed to pay 50% of the equipment cost. The Park Board President Ellie Sechler said they had mentioned this and she would have to bring it to the Park board before she could tell the Council anything for sure. She also mentioned various other projects they would like to do and how their portion would most likely have to come out of their non-reverting account. Discussion followed regarding uses and what department should be responsible for what percentage. The Street and Park department will carry the largest amount because they will be the primary users of the equipment if purchased. John Damron made a motion to approve the purchase only if the Park Board agreed to pay 45% of the total cost. Larry Grantham seconded the motion, motion carried. This will be on the agenda for the End of Year meeting. In the meantime if sidewalks need plowed, the board will continue to contract with Justin Stouder for services at the total cost of \$75.00.

C. Police Department – *please see attached report*

D. Water Department – *please see attached report*

4. Old Business –

No new business was brought before the board at this time.

6. New Business –

A. Health Insurance – Council Vice President Brent Shull referenced a memo he sent to the board regarding dependants and the Towns Health Insurance. Due to changes in independent policies he would like the board to consider allowing dependant coverage on the Towns policy with the understanding the employee is 100% responsible for the dependants cost. The board agreed and a policy will be presented at the End of Year meeting.

B. Training for New Council Members – Council Vice President Brent Shull asked the board if there were any objections with registering any new council members that were interested for the IACT boot camp. All board members supported the expense for training. Mary Vail and Larry Grantham said they would like to attend; the clerk will make sure they are registered.

Public Comments/Questions –

Mrs. Jan Myers asked the board if the boardwalk project was shut down due to the contractor running into cattails. Milton said it was not shutdown, but there were some delays due to the contractor hitting some muck. This has resulted in another change order for helical piles that will result in additional labor expenses.

Mrs. Mary Vail asked if the Town had any other snow removal equipment we could use rather than purchase something new. Milton said yes we had snow plows and new snow blowers but no other equipment like the one proposed.

Mary also asked if there was an assessment of the damages at the spillway from the recent heavy rain. Milton said he met with various individuals involved with the project and they removed pylons and sandbags as needed to allow for better drainage of the lake and declared a level 3 emergency status. They are currently working on cleaning things up and the Town would not be incurring any of the potential cost involved due to the rain because it is a state, INDOT and DNR project. Currently the IDNR is working on their portion of the project, INDOT will begin sometime next year.

With no other comments or items of business, the motion to adjourn the meeting was made by John Damron and seconded by Larry Grantham, the meeting adjourned at 7:40pm.

Hester Stouder - Clerk Treasurer

Brent Shull – Vice President