

Town of Hamilton

7750 S Wayne St – PO Box 249

Hamilton, In 46742

DRAFT – NOT YET ADOPTED

June 2nd, 2011 Town Council Meeting

3:00pm

1. Council President Will Nuttle called the meeting to order at 3:00pm.

Roll call: Councilors John Damron, Will Nuttle, Jeff Bireley, Larry Grantham and Brent Shull were present. The Clerk Treasurer, Hester Stouder was present to record the meeting. Also present was Town Manager Milton Otero. Attached is a list of audience members.

2. Safe Route to School Grant - Town Manager Milton Otero said some adjustments were made to the original project that resulted in a lower estimate. Because of this, the cost with the 10-15% contingency will bring the total close to the original quote of \$250,000.00. The clerk provided the board with a list of projects that will be on hold until the grant is awarded. If the grant is awarded to the Town, these projects will continue to be on hold until the money is reimbursed. Councilman Brent Shull asked if the reimbursement was as you go, or all at once? Previously Milton had spoke with the engineer saying it was all at once. He will check with INDOT who actually does the reimbursing and get back with the council & clerk. Milton said we should know something regarding the grant in September or October of 2011. More will be discussed at that time.

3. Engineer & Road Maintenance Plan – Town Manager Milton Otero said he received 2 bids back from engineering companies for the road maintenance plan previously discussed by the council. DLZ came in at \$49,925.00, and A&Z quoted \$20,950.00 for lane 280 and \$52,600.00 for the entire maintenance plan. Both quotes were above the \$10,000.00 budgeted. Councilman Brent Shull asked for more details on Lane 280, saying he drove out there after a rain and wasn't able to see the standing water. Town Manager Milton Otero said the problem is not just around the Russels point circle, but goes from the bridge all the way down Lane 280 and around the circle. He said the road is in disrepair and drainage needs installed, improved and updated.

The council discussed alternatives for getting a maintenance plan together; knowing hiring an engineer wasn't a fiscal reality. They talked about utilizing the Street Superintendents knowledge. Brent suggested he get with someone from a reputable paving company and formulate a plan. Jeff Bireley said he liked the idea and felt in some cases engineering plans were more expensive and overkill compared to what was actually needed. The board talked about using someone like Jim Wyatt from T&E to assist Mark with putting together a priority list for road maintenance, paving, curbing, etc. Milton said he would coordinate with Mark and Mr. Wyatt to get the project started.

During this discussion the council brought up the responsibility of drains and whether this was something they wanted to start taking responsibility for. Will Nuttle said he felt like it has been a problem and should be a priority. Brent Shull said if drains are a problem we

would have to budget for them in the same way we do sidewalk repair and commit to fixing the problem. He felt like a policy should be in place and we should be organized and prepared before starting the first drain repair or replacement. Jeff Bireley said he didn't want to put it off until next year, that we should start creating a policy now and be prepared. The clerk was asked to find out what other communities budget for drainage and let the council know. Clerk Treasurer Hester Stouder suggested that if she finds out the financial information, Milton can use his contacts thru the CPM courses and get copies of other community's drainage policies, and then he could plug in the financial information and modify a policy to best-fit Hamilton. The council liked these ideas and asked for a draft of the policy to be ready and on the July agenda for them to review and possibly approve.

4. Budget Calendar & full time Firefighter – Council President Will Nuttle asked the council to set up a few dates for budget meetings with a goal to have the proposed budget completed by the July meeting. After reviewing the possible dates, two meetings were set for June 15th & 22nd, 2011. A 3rd date of June 29th was set in case another meeting was needed. They will be at 6:30pm at the Town hall and are open to the public.

Clerk Treasurer Hester Stouder provided the board with financial information that included the current contractual amount the Town currently pays and the increased amounts if a full time fireman was hired. She went on to explain how the funding would be provided for out of the General fund budget and some LOIT money may be used, especially since the income revenues will be decreased thru 2014. The council discussed the possible job duties, financial responsibility if the trustees are dissolved, hours, etc. They felt too many questions were unanswered and asked if the Council President would invite the Fire Chief to attend the next regular scheduled meeting to answer questions from the council and community. No decisions were made at this time.

The clerk asked about the fire department's roof being repaired? Unsure of what quotes came in and how much the Town might need to budget for it. Town Manager Milton Otero was working with the Fire Chief and didn't have any local contractors respond with actual bids. The council asked how it was advertised? Mr. Otero said the chief called some local contractors and he met with one of them. Brent asked if the roof was leaking because of the ice pushing underneath it during the winter or because it is damaged? Milton wasn't sure, but said he was able to see the leak last year. Brent suggested getting a bid letter out to local contractors requesting quotes for the roof to be repaired. Mr. Shull also thought a completion date should be included so contractors knew we were serious about the project. He commented that he feels like we start the process for too many projects, get bids and don't move forward with them. That could be part of the reason we have a hard time getting responses from contractors. The board agreed to have Milton send letters with specs to local contractors, utilizing the registered list from the county and have them provide quotes for the July council meeting.

The Culvert that was replaced last year on Terry Lake was brought before the board. It is lower by close to 15 inches on one side compared to the other. It appears to be resting on the water line and so far is not causing any damage. If it is not taken care of soon, it will be more of a problem to fix when potential damage is done to the water line, road and possibly the culvert. Milton has set up a meeting with T&E to discuss the repairs and responsibility. Milton will update the council as soon as he has met with the contractor.

John Damron asked the board if they would be in favor of purchasing more golf cart signs for 300 E in both directions, due to the heavy traffic. He recommended the money come from the golf cart sticker revenue. John put this request in the form of a motion, Jeff Bireley seconded the motion, motion carried with all those present voicing aye votes.

With no other comments or items of business, the motion to adjourn the council meeting was made by Brent Shull and seconded by John Damron the meeting adjourned at 4:00 pm.

Hester Stouder - Clerk Treasurer

Will Nuttle – Council President