

# Town of Hamilton

7750 S Wayne St – PO Box 249

Hamilton, In 46742

DRAFT – NOT YET ADOPTED

October 3rd, 2011 Town Council Meeting

7:00pm

## **1. Councilman Brent Shull called the meeting to order at 7:00pm.**

Roll call: Councilors Jeff Bireley, Larry Grantham, John Damron and Brent Shull were present. The Clerk Treasurer, Hester Stouder was present to record the meeting. Also present was Town Manager Milton Otero and Town Attorney Dan Brinkerhoff. Council President Will Nuttle was absent. Attached is a list of audience members.

**2. Reading & Approval of September 6<sup>th</sup> & 22<sup>nd</sup>, 2011 Minutes** – Councilman Jeff Bireley made a motion to approve the minutes as presented. John Damron seconded the motion; motion carried with majority aye votes.

## **3. Clerks Report -**

- A. Claims –John Damron made a motion to approve the claims presented Mr. Bireley then seconded the motion, a vote was taken and the motion carried.
- B. Delinquent Water/Garbage Accounts– Clerk Treasurer Hester Stouder presented the list of delinquent water/garbage accounts; Larry Grantham made a motion to accept the delinquent water/garbage accounts. Jeff Bireley seconded the motion; motion carried with unanimous voice aye votes.
- C. Ordinance 2011-4 – 2<sup>nd</sup> & 3<sup>rd</sup> reading – Indiana Preference Law -Councilman John Damron moved to suspend the rules and adopt the ordinance 2011-4 as presented. Larry Grantham seconded the motion, motion carried.
- D. Budget Ordinance 2011-5 – 2<sup>nd</sup> & 3<sup>rd</sup> reading – Councilman Brent Shull opened the public hearing and asked if anyone had questions regarding the proposed budget. With no questions being asked and the council familiar with the proposed budget due to their involvement, Councilman John Damron moved to suspend the rules and adopt the budget on 2<sup>nd</sup> & 3<sup>rd</sup> reading. Jeff Bireley seconded the motion, a vote was taken and all members present voiced aye votes. The 2012 budget was approved.
- E. Salary Ordinance 2011-6- 2<sup>nd</sup> & 3<sup>rd</sup> reading – No changes were made to the ordinance presented; John Damron made the motion to suspend the rules and adopt the ordinance on 2<sup>nd</sup> & 3<sup>rd</sup> reading. Jeff Bireley seconded the motion; motion carried with all members present voicing aye votes.

#### 4. Reports –

- A. Town Manager –Town Manager Milton Otero provided the council with amounts to purchase complete copies of the ordinance books as well as a CD copy in PDF format. The total cost was \$940.00, he did check with the clerk and funding is available. Mr. Damron asked if 18 copies were necessary to purchase or if some could be distributed electronically? Mr. Otero said he thought it would be best for everyone to have a paper copy and then each book will match and can be updated as codifications are done. John Damron then motioned for the copies to be purchased for \$940.00 as quoted. Jeff Bireley seconded the motion, motion carried. Once they are ordered, a meeting will be set up with members from all boards to replace old ordinance books with the copies received. Milton updated the board on the Terry Lake Culvert. He has spoken with TE and provided them with the 3 options as directed by the council. He then provided TE with an estimate for relocating the water line. They came back and said without confirmation of where the water line is, it is difficult to know if the scope of work suggested is necessary. The council discussed the situation and response in detail with the Town Manager and Water Superintendant. In conclusion, Milton will be setting up another meeting with TE and the council for next week in order to directly discuss the concerns they still have. *(Please see attached)*
- B. Street Department – Milton will make sure leaf & limb collection is advertised in the local paper. *(Please see attached)*
- C. Police Department – They will be purchasing new guns for the full time officers. Most officers would like to purchase the old ones for the trade in value from Steven Jenkins Company. John Damron motioned to authorize the purchase of the old guns, Jeff Bireley seconded the motion. Motion carried. Brent will work with Milton on making sure a licensed dealer handles the transfers and purchase. *(Please see attached.)*
- D. Water Department – The water report reflects a more significant amount of un-accounted water loss than before. It may be because of the Terry Lake Culvert. There is currently not a way to meter this in house. *(Please see attached)*

#### 5. Old Business –

- A. Full Time Fireman - *\*\* This was discussed prior to the reading and approval of minutes.* The Fire Department provided the council with a job description and duties. Fire Chief Rodney Snyder said he met with each of the councilmember's individually to give them copies of the duties, etc. They were attending tonight as requested and to see if there were additional questions. John Damron asked if they knew anything about the grant yet? Chief Snyder said they are waiting for it to open and hopes it will be sometime in October/November. Brent Shull said the council already put the funding in their budget as did the trustees, and it would still need approval from the state. He feels there are still questions regarding who the full time fireman would answer too, etc. Because they are governed by the Fire Board he would like a meeting with the council and fire board to be set up sometime in November. Jeff Bireley wanted to make sure there weren't any time restraints. Mr. Snyder said there

- were not. A meeting will be scheduled for sometime in November and will be open to the public.
- B. Drainage program –Brent Shull said he thought drainage projects should be on a case by case basis and repaired only if there was damage being done to the Town’s property or roads. Brent thought everyone should go back over the policy and make any changes necessary. John Damron said he felt funding should remain in the budget for storm water and drainage. He agreed with adding to the policy a statement about repairing/replacing the drain if there is damage being done to Town property. Dan also suggested inserting something in the policy about using the county surveyors to help with recommendations when repairing/replacing drains. The council agreed and asked for the changes discussed to be inserted in the policy. Brent said he would like the plan commission to address a drainage policy when as few as two lots are being built on or subdivided. He felt this would avoid future problems that some residents may be facing now. Dan & Milton will work on amending the policy and present it to the council as soon as it is finished.
  - C. Park Board Appointment –No names were brought before the council. The information has been placed in the paper, it will continue to be in the paper and board members were encouraged to use word of mouth to see if anyone is interested in filling the vacant seat. The IC code regarding party affiliation is waived in Town situations with the understanding it can be difficult to find eligible individuals to serve.

## 6. New Business –

- A. Improvements to 800 South – Town Manager Milton Otero said he has spoke with Commissioner Ron Smith and at their last meeting (9/19/11), the commissioners approved to move 800 South to their priority list. The county engineer will start preliminary work on the road doing traffic counts, etc. Milton will update the council after he meets again with Ron Smith in 2-3 weeks.
- B. Redevelopment Commission – TIF resolution - *\*\* This was discussed prior to the reading and approval of minutes.* Mr. Jason Semler from Umbaugh and Associates was present along with Redevelopment Commission member, Dave Hawkins. Mr. Hawkins summarizes to the board what the proposed TIF district would do to and for the residents of Hamilton as an economic development tool. He said the taxes captured would only be on the increase in assessed value as calculated in March. Mr. Semler reviewed the economic impact statement prepared by Umbaugh. It detailed the purpose, impact and plan for the TIF district/resolution. The projected revenue for the Redevelopment commission was around \$12,000.00 annually. After Mr. Semler finished his presentation, he asked if there were any questions. Brent verified it was only on the increase in assessed value, which Mr. Semler confirmed. Jeff Bireley confirmed the cost per \$100.00 of assessed value is .0033? Again, Mr. Semler confirmed these amounts. A motion was then made by Larry Grantham and seconded by Jeff Bireley and unanimously carried, both the Economic Development Area, Economic Development Plan and the Statement Disclosing the Impact of Establishing the Hamilton Economic Development Area and Allocation Area were approved. A public hearing will be held October 19<sup>th</sup>, 2011.

**Public Comments/Questions –**

No comments were made or questions asked by the community.

With no other comments or items of business, the motion to adjourn the meeting was made by John Damron and seconded by Jeff Bireley the meeting adjourned at 7:45 pm.

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Hester Stouder - Clerk Treasurer

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Will Nuttle – Council President