

Town of Hamilton

900 S Wayne St – PO Box 249

Hamilton, In 46742

DRAFT – NOT YET ADOPTED

August 14th, 2019- Town Council Meeting

6:00pm

1. Council President Mary Vail called the meeting to order at 6:03 pm.

Roll call: Councilors Mary Vail, Gerry Martin, Steve Blum, Danny Lingo and Nancy Renner were present. The Clerk Treasurer, Hester Stouder was present to record the meeting. Town Attorney Dan Brinkerhoff and Town Manager Brent Shull were both present. Attached is a list of audience members.

Reading and approval of the July 1st, 17th, and 24th, 2019 minutes – Councilman Danny Lingo motioned to approve the minutes as presented. Nancy Renner seconded the motion, motion carried.

2. Clerks Report - *The clerk has submitted financial EOM statements and payroll to the Council.*

- A. Claims – Councilman Steve Blum made a motion to approve the claims. Councilwoman Nancy Renner seconded the motion, motion carried.
- B. Delinquent Accounts – Councilman Danny Lingo motioned to approve the delinquent accounts, Gerry Martin seconded the motion, motion carried.
- C. AZZ Compliance Forms – Clerk Treasurer Hester Stouder presented AZZ Compliance forms for approval. Councilman Danny Lingo motioned to approve The forms as presented. Steve Blum seconded the motion, motion carried.
- D. Review 2020 Budget – Clerk Treasurer Hester Stouder went over the 2020 budget Thus far, showing the Council where each line item was that addressed specific Items the Council approved. The Council noted funding for road projects and the Public beach improvements, knowing these were priorities for the upcoming Year. Without making any changes the Clerk will work on finalizing the budget And getting the public hearing and adoption meetings scheduled.
- E. The Clerk asked the Council to approve allowing Justin Stouder to have PERF Benefits for the entire pay period, even though he was changed to part time status Effective July 25th, 2019. Councilman Steve Blum motioned to approve the request. Councilman Danny Lingo seconded the motion, motion carried with unanimous Approval.

3. Reports

A. *Town Manager* – The Terry Lake drain has been cleaned. The water levels are a little lower, and the County is working on adjusting those levels and finding a permanent solution for the drain.

ERI is working on pricing for the 2020 Community Crossings grant and what their fees would be to prepare the bid packets and help facilitate the project.

The Highlands association has brought some drainage concerns to the Town. After looking at the issues, Town Manager Brent Shull found 2 projects would need addressed. One being the curbing on the curve on Lane 221 before the private beach and another would be the run off on Park Lane that is coming from 300, down 221 and would require a culvert under the road as part of the repairs. The property is owned by the Highlands and would be their responsibility to maintain if the Town participated in making the repairs.

Brent was able to get estimates on the two projects; with the curb work coming in at \$12,000 and the Park lane portion at \$22,500.00. Brent will meet with the Highlands Association next week to determine their involvement and financial participation. He will then report back to the Council at the September meeting.

During the budget discussion, the Clerk and Town Manager asked for direction from the Council regarding the Beach project. Did they want to do it in phases over several years or focus financial efforts towards the entire project being completed in as little time as possible? They also discussed picture boards showing the final project on display to garner public interest and raise awareness of the Town's plans. Without enough information in front of them on design and cost, the Council agreed to table the conversation until the September meeting. In September they will go over the details, cost and how the budget should reflect their decision.

Please see attached report

B. Street Department – The department received quotes to replace 7 culverts on Lane 150 as they plan ahead for 2020 road projects. The quotes came in as follows; T & E \$17,300, Reese Excavating \$17,404, Fritch Construction \$19,958. Danny Lingo motioned to accept the quote from Reese Excavating citing a local purchasing policy that gives preference to local contractors. Steve Blum seconded the motion, motion carried with unanimous approval.

Another quote was presented to redo the entrance going into Lane 282 with asphalt. M&M did not respond when solicited and T&E placed their quote at \$21,600.00. The Council felt the amount was high for the work being done and did not approve the estimate. Instead they would like to rebid the job.

Please see attached report

C. Police Department – Officer Frederick will be finished with the Academy the first part of September.

2 computers were replaced at the Police Department.

Drone courses are ongoing and the department is still looking for a boat to pursue marine patrol.

Please see attached report.

D. Water Department – The water towers have all been painted with the new wording and color change. They look great and the Town has received a lot of compliments on them.

Please see attached report.

4. Old Business – No old business was brought before the board at this time.

5. New Business –

A. Change Order for Community Crossings Grant – Due to a difference in material used for the various road projects, a change order was submitted representing the different quantities. Danny Lingo motion to approve Change Order #1 for the Community Crossings Grant. Steve Blum seconded the motion. The motion carried with unanimous approval.

B. Cell Phone Policy – Town Manager Brent Shull provided a detailed policy regarding cell phone use while driving. The policy highlighted employees being prohibited from texting while driving. Once approved it will be added to the personnel policy. Danny Lingo motioned to approve the policy as presented, Steve Blum seconded the motion, motion carried.

C. Reserving the Pickleball Courts & Insurance - The Local Pickleball group would like to formally reserve the courts for a member only tournament and asked Town Manager Brent Shull how they would go about doing so. These conversations resulted in several thoughts about their level of organization and need for insurance to cover players and events, similar to how the Summer League handles their use of the baseball fields.

Because the Pickleball group wasn't certain they should be considered organized and carry insurance, Brent has agreed to attend their meeting next week to talk thru more of the details. He will update the Council at the September meeting.

Town Manager Brent Shull aske the Council to consider paying him mileage in addition to his monthly gas stipend of \$100.00. He explained that his travel schedule is getting busier and taking him farther than it previously did. The Council discussed his current stipend and distances traveled. Danny Lingo then motioned to approve reimbursing him mileage in accordance with the personnel policy for any distance over 20 miles, effective 8/14/19. Gerry Martin seconded the motion, motion carried.

Public Comments/Questions concerning ADA or other items of Business –

With no other comments or items of business, the motion to adjourn was made by Danny Lingo and seconded by Steve Blum the meeting adjourned at 7:10 pm.

Hester Stouder, IAMC - Clerk Treasurer

Mary Vail –Council President