

Town of Hamilton

900 S Wayne St – PO Box 249

Hamilton, In 46742

DRAFT – NOT YET ADOPTED

October 7th, 2019- Town Council Meeting

7:00pm

1. Council President Mary Vail called the meeting to order at 7:00pm.

Roll call: Councilors Mary Vail, Gerry Martin, Danny Lingo and Nancy Renner were present along with Town Manager Brent Shull. Steve Blum and Town Attorney Dan Brinkerhoff were absent. The Clerk Treasurer, Hester Stouder was present to record the meeting. Attached is a list of audience members.

Budget Public Hearing – The public hearing was opened at 7:00pm, the Clerk read aloud the advertised budget for 2020. The Council and those in attendance did not have any questions regarding the budget. Danny Lingo then motioned to close the public hearing, Nancy Renner seconded the motion, motion carried. The public hearing closed at 7:01pm.

Reading and approval of the September 3rd, 2019 minutes – Councilman Danny Lingo motioned to approve the minutes as presented. Gerry Martin seconded the motion, motion carried.

2. Clerks Report - *The clerk has submitted financial EOM statements and payroll to the Council.*

- A. Claims – Councilman Danny Lingo made a motion to approve the claims. Council President Mary Vail seconded the motion, motion carried.
- B. Delinquent Accounts – Councilman Gerry Martin motioned to approve the delinquent accounts, Danny Lingo seconded the motion, motion carried.
- C. Bonus for Employees – The Council discussed offering a bonus for employees for 2019. Councilman Danny Lingo motioned to give a \$300 bonus to each employee; Full and part time, effective on the 2nd payroll in November. Gerry Martin Seconded the motion, motion carried.
Discussion regarding pay increases for 2020 will be on the November agenda.
- D. Clerk Treasurer Hester Stouder presented the Contract for services from the Steuben County Humane Shelter. The annual fee was rounded up to \$2,800.00, Per the Councils request. Councilwoman Nancy Renner motioned to approve the Contract amount. Gerry Martin seconded the motion, motion carried. The Clerk Then asked the Council what they would like to do for the Dekalb Shelter after They made their presentation and informal request at the September Council Meeting. Councilman Danny Lingo motioned to contribute \$1,500 to the Dekalb Dekalb Shelter, Nancy Renner seconded the motion, motion carried.

3. Reports

A. *Town Manager* – Town Manager Brent Shull asked the Council to approve the cost of \$17,800 for ERI engineering to prepare the packets for the 2020 community crossings grant. Gerry Martin motioned to approve the request, Danny Lingo seconded the motion, motion carried.

Please see attached report

B. Street Department – Mark is having knee surgery and will be out for 4-6 weeks. Tom and Jim will be handling the department in his absence.

They will bring information on the new Street Department truck in November. The purchase will take place in 2020, because it will take several months to secure the dealer and build the truck, they are starting the process now

Please see attached report

C. Police Department – Officer Tom Frederick has graduated the academy and is back on regular duty.

With surrounding departments increasing their pay scales, Marshal Jerney Warner suggested allowing officers to take their vehicles home to stay competitive. The Council will discuss this further at upcoming meetings.

Please see attached report.

D. *Water Department* – The Council acknowledged the resignation from Water Superintendent Justin Stouder, effective October 20, 2019

Annual Hydrant flushing is being done and has been advertised.

The new roof on the Water Plant started to fail. The contractor has been notified and will be correcting the issues.

Please see attached report.

4. Old Business –

A. Curbing and work on Lane 221 with Highlands Association – Town Manager Brent Shull said he is working with the Highlands on the what the total cost for Drainage and curbing will be. Once those numbers are available, he will be able Look at the budget and see how and if the Council can partner with the Highlands.

Brent also met with the Nesters who live on the corner of 221 and 300 regarding Drainage concerns they are having.

B. Public Beach Project – Town Manger Brent Shull said he is working on getting Drawings of what the completed project will look like and is waiting on cost.

C. Paving quotes for Lane 282 – Town Manager Brent Shull had 2 quotes for the Paving work on Lane 282. One was from T & E for \$21,600 and the other from M&M at \$22,300.00. Councilman Danny Lingo motioned to accept the lowest bid from T&E not to exceed \$21,600.00, Nancy Renner seconded the motion, motion carried.

5. **New Business –**

A. Contribution to the Dekalb Humane Shelter – This was previously approved under the Clerks report.

B. Board Appointments – Current Park Board member Phyllis Weaver was in attendance and said she would be finishing up her last term on the board and would like the Council to consider Deputy Clerk Jenna Steigerwald as her replacement. She went on to say how well they have worked together on various park related projects and expanded the summer programs into the variety we have today. The Council valued her input and acted on her recommendation. Gerry Martin motioned to approve Jenna Steigerwald to fill Phyllis vacancy starting in 2020. Danny Lingo seconded the motion, motion carried.

The Council then thanked Phyllis for the tremendous work she has done and the level she has brought the Park board too. It will forever be an improvement to Hamilton.

The remaining open board positions will be discussed in November and December until all positions are reappointed or filled.

C. Ordinance 2019-4 – Amending Title VII – Chapter 73 Parking schedules – This was tabled until the Town Attorney and Marshal can discuss it further.

D. Ordinance 2019-6 – Salary Ordinance – 1st reading – Councilman Danny Lingo motioned to introduce the ordinance on 1st reading. Councilwoman Nancy Renner seconded the motion, motion carried. 2nd & 3rd reading will be on the October 21st, 2019 agenda.

Town Manager Brent Shull mentioned he attended the Dekalb EDC meeting and feels our annual contribution of \$185 wasn't enough for the work they do on our behalf. He asked the Council to increase the 2019 contribution to \$500 and \$1,000 for 2020. Councilman Gerry Martin motioned to increase the annual contribution as Brent recommended. Mary Vail seconded the motion, motion carried.

Public Comments/Questions concerning ADA or other items of Business –

Hamilton resident Earl Rakowski asked if the Town would be improving Lane 250, saying it was in bad condition and causes problems for the year-round residents who live on and use that lane. Town Manager Brent Shull said he wasn't certain if it was a private lane or not. He knows the Town has helped to plow and maintain it in the past. He said he would talk to the Street Department about making sure stone was added to help with the concerns Mr. Rakowski mentioned.

With no other comments or items of business, the motion to adjourn was made by Gerry Martin and seconded by Danny Lingo the meeting adjourned at 7:29 pm.

Hester Stouder, IAMC - Clerk Treasurer

Mary Vail –Council President