

Town of Hamilton

900 S Wayne St – PO Box 249

Hamilton, In 46742

DRAFT – NOT YET ADOPTED

June 4th, 2018- Town Council Meeting

7:00pm

1. Council President Tina Bosse called the meeting to order at 7:01 pm.

Roll call: Councilors Mary Vail, Tina Bosse, Danny Lingo and Steve Blum were present. The Clerk Treasurer, Hester Stouder was present to record the meeting. Town Attorney Dan Brinkerhoff and Town Manager Brent Shull were both present. Attached is a list of audience members.

Reading and approval of the May 7th, 2018 minutes – Councilwoman Mary Vail motioned to approve the minutes as presented. Steve Blum seconded the motion, motion carried.

2. Clerks Report - *The clerk has submitted financial EOM statements and payroll to the Council.*

- A. Claims – Councilman Steve Blum made a motion to approve the claims. Councilwoman Mary Vail seconded the motion, motion carried.
- B. Delinquent Accounts – Mary Vail motioned to approve the delinquent accounts, Danny Lingo seconded the motion, motion carried.
- C. Resolution 2018-2 – Triton Abatement – The clerk presented the resolution Formalizing the abatement approved by the Council at the May meeting. The Abatement is for 10 years will provide a benefit to the company of roughly \$66,000 over the 10 years. Councilman Steve Blum motioned to adopt the Resolution as presented. Danny Lingo seconded the motion, motion carried.
- D. Town Wide Clean Up dates - The Clerk stated for the record that Town Wide Cleanup is scheduled for the 23rd and 24th of June. The Lions Club will help as they have in the past and dumpsters have been ordered. Curbside pickup for those who qualify will be Friday June 22nd, 2018.

4. Reports

- A. *Town Manager* – The Docks are in downtown and look great! A dedication will be held June 30th to thank everyone who contributed in labor and/or donations. There is a community crossing grant meeting July 28th, 2018. There was an electric pole that got hit close to Wayne Street and forced the road to be closed. Brent said everyone worked together to get the road closed quickly and re-route traffic while they waited for the pole to be repaired. The flip flops are out and on display. The sign committee is working out guidelines for the sign and have started putting information on it promoting community events.
Please see attached report

B. *Street Department* – The flashing lights at the 4-way are in and have been well received. *Please see attached report*

C. *Police Department* – The departments air conditioning went down and will need replaced. Brent would like to see the building converted to gas and the entire heating and air system replaced. The gas can be installed at no cost to the Town. The Council accepted the estimate provided by Armstrong’s Heating and Air, but asked that the Town Manager get additional quotes in the future. Town Manager Brent Shull said that getting quotes is common practice, however with the recent heating and air system being put in at the Town hall by the same company he felt keeping everything with one service contract and one provider was in the best interest of the Town. With no further discussion, Mary Vail motioned to accept the quote of \$16,950.00 from Armstrong’s. Steve Blum seconded the motion, motion carried.

Officer Frank Baldwin recently attended a training at Camp Attebury. Due to the location of the training and restaurants not being close by, the Town Manager and Marshal would recommend the Council approve an exception to the policy and reimburse Officer Baldwin for mileage not only to and from training, but also to and from meals. Councilman Steve Blum motioned to approve the additional mileage, Mary Vail seconded the motion, motion carried.

The Department is working on an ordinance related to evicting tenants that occupy drug houses. After discussion took place regarding another ordinance involving the State Police and Health department, it was determined more research will be done to allow local authority to evict tenants. When more information is available it will be presented to the Council. *Please see attached report.*

D. *Water Department* –The increase of unaccounted water loss was due in part to the Fire Department using water during call outs and training. The Water Department doesn’t meter this water due to the Fire Department using different hydrants and not wanting to risk slowing down their response time. The water department will keep a close eye on the water loss and does not feel they need to pursue a leak study. *Please see attached report.*

5. Old Business –

A. Award Downtown Parking lot bid – After reviewing the bids, both the Town Attorney and Bill Etzler from Engineering Resources assured the Council that despite the varying bid amounts they were all responsive. They said some might have been higher due to being busier and putting a premium on a smaller job like the parking lot.

Without further discussion, Councilman Steve Blum motioned to approve the bid from E&B for \$69,626.92. Mary Vail seconded the motion, motion carried. It was again noted that no change orders affecting the cost will be accepted.

6. New Business –

A. Fourth of July – request from the Chamber – Councilwoman Mary Vail changed positions and spoke to the Council on behalf of the Chamber. She again was requesting a donation be made from the Town for Fireworks. Discussion took place and the Council acknowledged this as an annual request to go along with other fundraising efforts being made by Chamber. Councilman Steve Blum motioned to approve a donation of \$5,000, Councilman Danny Lingo seconded the motion, motion carried with Mary Vail abstaining.

B. Community Appreciation – Deputy Clerk Jenna Steigerwald prepared a request to the Council to host a Community Appreciation cookout. She detailed the amount of donations, those who would be invited, to include the advisory boards to the Council, local volunteer organizations and local community members. The event would be hosted in late September and if everything cannot be donated, she was requesting no more than \$800 from the Council to cover costs. The Council was more than willing to provide the money and asked that an earlier date be considered so seasonal residents can see what type of community we are outside of just the lake. Mary Vail motioned to approve no more than \$800 be used towards the Community Appreciation event. Danny Lingo seconded the motion, motion carried. The Council extended their appreciation towards her efforts.

C. Park Board request – projector screen - The Recreation Board requested the Council share the cost of the projector screen for “Movies in the Park”. The total cost would not exceed \$2065.00. Councilman Danny Lingo motioned to approve splitting the cost of the projector. Steve Blum seconded the motion, motion carried.

D. Ordinance 2018-3 – Amending Title XV Chapter 153.59 – fees – 1st reading – Town Attorney Dan Brinkerhoff reviewed the Ordinance with the Council, explaining it was a practice already being used and the Ordinance being presented was helping to clarify the type of subdivision and costs associated. Councilman Steve Blum motioned to introduce Ordinance 2018-3 on 1st reading. Mary Vail seconded the motion, motion carried.

2nd & 3rd reading will be on the July agenda.

E. Employee Exception to the Personnel Policy – Officer Frank Baldwin was requesting the Council allow him to carry over unused PTO days from 2018 and 2019 to be used in 2020 so he can hike the Pacific Trail. He understood it was a major exception to the policy and would be willing to sign a contract of sorts to ensure he would not put the Town out in any way. He already has spoke with the Marshal to ensure coverage would be available during his absence of roughly 5 months. The Council discussed his request and other options, including paying him out every year for PTO so balances aren’t carried over from year to year. Another suggestion was to grant him a leave of absence and he could use his PTO bank without it being a major medical need as the policy is written.

The Council talked about all 3 options and the effects on the Town, future requests and more. Without coming to a decision they tabled the request until the July meeting and would like to see a breakdown of costs for each of the 3 options to aid in their decision making.

F. Movie being made in Hamilton – Hospitality request – Councilwoman Mary Vail spoke again to the Council on behalf of the Chamber. She said the Chamber had been approached by a director who will be shooting a small film in Hamilton called “Steuben County.” She provided a brief description of the movie and said they are not requesting funding, only hospitality of sorts. During her presentation other Councilmembers were not sure of the idea, with Councilman Danny Lingo saying he felt it was unnecessary for the Council to participate and he was not in favor of the “movie in Hamilton” idea. Conversation concerning the movie continued to not be well received; Mary Vail stopped her presentation and said she had nothing further to add.

In closing the Council President Tina Bosse noted the “Lifes Better” series was filming in Hamilton and asked that the Council be kept abreast of these things, so they are aware what is happening in the community.

Public Comments/Questions concerning ADA or other items of Business –

There were no questions or comments from the public.

With no other comments or items of business, the motion to adjourn was made by Mary Vail and seconded by Steve Blum, the meeting concluded at 8.40 pm.

Hester Stouder - Clerk Treasurer

Tina Bosse –Council President