

Town of Hamilton

900 S Wayne St – PO Box 249

Hamilton, In 46742

January 6th, 2020- Town Council Meeting
7:00pm

1. Vice President Danny Lingo called the meeting to order at 7:00 pm.

Roll call: Councilors Gerry Martin, Nancy Renner, Danny Lingo and Steve Blum were present. The Clerk Treasurer, Hester Stouder was present to record the meeting. Assistant Town Attorney Darrick Brinkerhoff and Town Manager Brent Shull were both present. Council President Mary Vail was absent. Attached is a list of audience members.

Reading and approval of the January 6th, 2020 minutes – Councilman Steve Blum motioned to approve the minutes as presented. Nancy Renner seconded the motion, motion carried.

Clerks Report - *The clerk has submitted financial EOM/EOY statements and payroll to the Council.*

- A. Claims – There were no new claims to approve.
- B. Delinquent Accounts – Gerry Martin motioned to approve the delinquent accounts, Steve Blum seconded the motion, motion carried.
- C. Clerk Treasurer Hester Stouder presented end of year financial information and fund balances. Stating the Town increased its cash balances from \$4,395,519.96 at the beginning of the year to \$5,150,087.73 at the end of the year. Detailed reports will be provided to the Council and available on the public portal, Gateway, as the Clerk's office finalizes end of year information.
- D. The Community Crossings Grant from 2019 has been officially closed out. Due to the final invoices being less than proposed, the Town owed money back to the State. After they received their payment, they issued the last close out letter. The Town can now work on submitting the application for the 2020 Community Crossings grant.

4. Reports

A. *Town Manager* – Purdue Extension thanked the Town for the use of the Town Hall where they hosted free classes for the 4H program.

Mark Gould was appointed as the Schools liaison for the Redevelopment Commission.

Tony Cassel was appointed as the School's liaison for the Recreation Board.

The Trail group is still working on connecting local communities to Dekalb County.

Armstrong's Heating and Air came into fix a hanging furnace at the Fire Department. Due to their age, they will be getting a quote to Brent to replace all of them. *Please see attached report*

B. *Street Department* – The department has been working on cleaning catch basins, filling potholes, and taking care of trees that have fallen at Fish Creek Trail. Roof and bridge replacement quotes were received and handed over to the Town Manager.

Please see attached report

C. *Police Department* – Brent and Jermy are working on ideas for the remodeling work at the Police Department. Once they have a plan in place, they will add the work that needs done at the Town Hall and put it out for bid.

Progress is being made on the boat that will be used for Marine Patrol.

The department has started a drone racing program at the school as part of their community outreach program.

Please see attached report.

D. *Water Department* – Ben Krafft of Krafft Water Solutions will reduce his contractual amount from \$4,000 per month to \$3,000 starting In February. The reduction is a result of the current utility employees handling most of the daily operations, leaving Mr. Krafft’s workload less than originally anticipated.

Brad is waiting on more information/cost on High Surface Pump #2 needing repaired or replaced in the next 2 years.

Macallister’s provided a quote on replacing the heater strip in the transfer box for \$500. They have agreed to provide the labor if we purchase the part.

Please see attached report.

5. Old Business –

A. No old business was brought before the board at this time.

6. New Business –

A. *Water Rate Study* – Clerk Treasurer Hester Stouder presented 2 quotes from the 3 she solicited. Baker Tilly who Umbaugh merged with, quoted a rate study in the range of \$6,500 - \$7,500. Financial Solutions Group presented a formal quote that would not exceed \$5,000. Londe Witte was asked but did not provide a quote. With the two available, the Clerk said she has worked with both companies and said either one would do a great job.

After reviewing the information, Councilman Steve Blum motioned to accept the quote from Financial Solutions Group for the 2020 utility rate study not to exceed \$5,000.00. Gerry Martin seconded the motion, motion carried.

B. *Fish Creek Trail Bridge Replacement* – Town Manager Brent Shull presented 3 quotes for the 2 bridges being replaced. Herb Howard Construction was \$17,242.00, MSG Enterprises \$16,404.32 and Services By Stouder, \$27,910.72.

Councilmember Danny Lingo asked about the specs and why galvanized material wasn’t used with a factory right in Hamilton that could do it. Brent

said the prints from 2001 when the bridges were constructed, were used for contractors to bid from, so the “nature” theme would be maintained. However, they did specify grade A treated lumber should be used. A quote was not approved at this time, instead Town Manager Brent Shull said they will be handed over to the Town Attorney for review and back on the March agenda.

C. Roof Quotes for Street Department – Town Manager Brent Shull provided 2 quotes for replacing the roof at the Street Department. Myers Construction Was \$18,226.00, Herb Hoard Construction \$17,875.00 and Fritch Construction Did not provide a quote.

These too were taken under advisement and will be on the March agenda for Approval.

D. Boardable software and hardware for paperless system –

Tow Manager Brent Shull proposed the idea of a TV in the Council Room To project information the Council is viewing. This would allow the audience to see what is being discussed. Even though it is within the Town Managers spending authority, the Council approved him spending no more than \$700 for a TV in the Council room.

Town Manager Brent Shull then explained how Boardable worked, saying it would make a paperless meeting possible. All information used during meetings could be stored in one place with access thru an App. It would cost around \$1,500 per year.

He went on to say he would like to purchase IPAD style computers for use during the meetings. On these laptops would be the Boardable App hosting information needed during the meeting and reports, etc. from the prior meetings. (Only what is uploaded to the app.) This would cut down on paper use and waste.

The Council reviewed the cost and asked if they would be saving the \$125 it would cost per month. Brent said he felt it would be a great tool for the Council and well worth the money.

Upon further discussion and some hesitancy, Councilman Gerry Martin motioned to approve the boardable software for 1 year. Nancy Renner seconded the motion, motion carried with Steve Blum abstaining, citing he was uncertain about the purchase.

The Council did not want laptops purchased right away because most board members still wanted paper copies during the meeting.

Public Comments/Questions concerning ADA or other items of Business –

With no other comments or items of business, the motion to adjourn was made by Steve Blum and seconded by Gerry Martin, the meeting adjourned at 7:40 pm.

Hester Stouder, IAMC - Clerk Treasurer

Mary Vail –Council President