

Town of Hamilton

900 S Wayne St – PO Box 249

Hamilton, In 46742

December 28th, 2020- Town Council Meeting

11:00 am

1. Council President Mary Vail called the meeting to order at 11:00am.

Roll call: Councilors Danny Lingo, Gerry Martin, Nancy Renner, and Mary Vail were present. The Clerk Treasurer, Hester Stouder was present to record the meeting. Town Manager Brent Shull was also in attendance. Councilor Steve Blum was absent in addition to Town Attorney Dan Brinkerhoff. Attached is a list of audience members.

1. Approval of Year End Claims – Clerk Treasurer Hester Stouder presented the year-end claims and reviewed the list with the Council. Councilwoman Nancy Renner motioned to approve the claims as presented. Gerry Martin seconded the motion, motion carried.

The Street department presented 4 quotes from WA Jones to encumber for the New truck they purchased. They were in the following amounts \$4,638, \$46,501, \$21,919 and \$2,245. The money will be paid from the budget for the new truck. Councilman Gerry Martin motioned to approve the quotes in the amounts presented. Nancy Renner seconded the motion, motion carried.

2. Raise for the Deputy Clerk – Clerk Treasurer Hester Stouder asked the Council to approve the additional 2% raise for Deputy Clerk Jenna Steigerwald. The Clerk said Jenna continues to do well in her position and earned the recommended 2%. Councilman Danny Lingo motioned to approve the 2% based on the Clerks recommendation. Gerry Martin seconded the motion, motion carried.

3. Old Busines –

A. Brent Shull asked the Council what they would like to do when it comes to plowing sidewalks. The current policy says to plow anything over 2" in the downtown area. The Street Department may consider a tractor with a snow blower versus a Kabota with a plow, depending on the Council's decision. The Council would like more than the downtown sidewalks plowed, due to the amount of people who walk in the community. They asked Brent to provide more information on the 2 pieces of equipment; cost, maintenance, etc. They also asked for the department to consider the purchase of a tractor and then keeping the Kabuto they have.

Brent will provide more information at the January or February meeting.

4. New Business

A. COVID policy – Council President Mary Vail presented the COVID policy that was put together with the assistance of Town Attorney Dan Brinkerhoff. The policy allowed an employee 14 days off due to COVID related reasons or illness, before the employee would need to use PTO time. It also said each employee thought to have COVID or that was experiencing COVID like symptoms would need to go to the closest location for a rapid test. The closest rapid testing sight was believed to be Auburn. After several discussions and running through a couple scenarios, Councilwoman Nancy Renner motioned to approve the policy as presented. Danny Lingo seconded the motion, motion carried. The policy is attached and will go into effect 1/1/2021.

Steuben County is in “Red” status until January 26th, 2021

Town Manager Brent Shull said bid packets will be ready for the Council’s approval at the January meeting.

Due to the ongoing negotiations with DNR and the Beach project, the Town’s 2021 budget was reduced. Clerk Treasurer Hester Stouder said she will need to file additional appropriation paperwork showing the Town did not spend the money in 2020 and that money would be available in 2021 to fund the beach improvements. She will provide more details at the January 4, 2021 meeting.

Public Comments/Questions concerning ADA or other items of Business –

With no other comments or items of business, the motion to adjourn was made by Danny Lingo and seconded by Gerry Martin, the meeting adjourned at 11:35 pm.

Hester Stouder, IAMC - Clerk Treasurer

Mary Vail –Council President