

# Town of Hamilton

900 S Wayne St – PO Box 249

Hamilton, In 46742

DRAFT – NOT YET ADOPTED

December 4<sup>th</sup>, 17 Town Council Meeting

7:00 pm

## **1. Council President Tina Bosse called the meeting to order at 7:00 pm.**

Roll call: Councilors Tina Bosse, Steve Blum, Mary Vail, Danny Lingo and Sandra Biegas were present. The Clerk Treasurer, Hester Stouder was present to record the meeting. Town Manager Brent Shull & Town Attorney Dan Brinkerhoff were in attendance. Attached is a list of audience members.

## **2. Reading and Approval of November 9th, 2017 minutes**

Councilman Steve Blum motioned to approve the November 9th, 2017 minutes after a correction was made showing Sandra Biegas absent instead of present. Mary Vail seconded the motion, motion carried.

## **3. Clerks Report - *The clerk has submitted financial EOM statements and payroll to the Council.***

- A. Claims – Councilman Danny Lingo motioned to approve the claims as presented. Councilwoman Sandra Biegas seconded the motion, motion carried.
- B. Delinquent Accounts – Councilwoman Mary Vail motioned to approve the delinquent accounts, Councilman Steve Blum seconded the motion, motion carried.
- C. Fire Truck purchase options – Clerk Treasurer Hester Stouder explained the financial position of the Town and recommended the Council consider option #3 for purchasing the truck. This option would make the purchase price \$468,511.84, providing a \$7,361.16 discount. At the recommendation of the clerk, Councilwoman Mary Vail motioned to select option #3 when paying for the New Fire Truck. Steve Blum seconded the motion, motion carried with Councilman Danny Lingo abstaining.
- D. Year End Meeting – The year end meeting will be held December 18<sup>th</sup>, 2017 at 6:30 pm. Brent will have a list of 2017 accomplishments for the Council to review, among other year end items.

## **4. Reports**

A. *Town Manager* –The new generator should arrive this month. The sewer department is preparing an agreement for the Town to hook up to their system with our generator in the case of an emergency. This would apply to the restrooms at the Town Hall when used as a warming center.

The Council would like Brent to consider any available options for mutual aid reimbursement relating to the purchase and use of the generator.

When attempting to get quotes on the downtown parking lot paving project,

Contractors were reluctant to provide a quote without it being engineered. Brent

contacted Engineering resources to provide a price to have it engineered. He has provided the Council with that estimate and is asking for the Council's approval. ERI estimates the project will run \$75,000 and their cost would be \$13,000; making the total project cost roughly \$88,000.00. Brent said he will work with the company to reduce the total cost to stay within the amount budgeted, and was only asking for the Council's approval on the \$13,000 engineering costs at this time.

Councilwoman Mary Vail approved the expense to have the downtown parking lot project engineered per the cost provided by ERI. Councilman Danny Lingo seconded the motion, motion carried.

*Please see attached report.*

B. *Street Department* – The Street Department has picked up more than 195 tons of leaves. Leaf pickup will end mid-November-first of December.

The compost site is now closed for the season.

The department will be purchasing a new side mower towards the end of the year if funding allows. *Please see attached report*

C. *Police Department* – Marshal Jerney Warner presented the Council with pricing on new 2018 vehicle for the department. This expense was approved by the Council for the 2018 budget. The quotes were as follows; Dodge Durango - \$31,879, Dodge Ram 1500 \$29,597, Ford Interceptor \$31,189 and the Chevy Silverado \$29,784(does not include the police upgrades). Marshal Warner would recommend the Durango. He said it would keep the department vehicles with the same manufacturer and the Durango would offer versatility from the Dodge trucks they already have. The Council discussed the various options for purchasing. After discussion Councilman Steve Blum motioned to approve the price for the Dodge Durango as recommended by the Marshal. Sandra Biegas seconded the motion, motion carried with unanimous approval. The department plans to auction the 2 old Durango's in the springtime.

*Please see attached report.*

E. *Water Department*-No questions were asked, the Council noted they appreciated the detailed job descriptions and updates on training. *Please see attached report*

## **5. Old Business –**

A. No old business was brought before the board.

## **6. New Business –**

B. *Encumbering funds* – Clerk Treasurer Hester Stouder presented a list of funds to encumber for the 2018 budget. They included the following items; \$3,000 from the General fund for the engineering costs associated with the downtown parking lot, \$1,500 from the Park departments budget for coloring the concrete when the basketball courts are improved and \$15,000 from the Redevelopment Commissions budget to help fund the downtown docks.

The Council reviewed the list presented, Mary Vail then motioned to approve the list of encumbrances as presented. Sandra Biegas seconded the motion, motion carried without opposition.

## **Public Comments/Questions concerning ADA or other items of Business –**

Local resident Jack Bireley spoke before the Council about a recent experience he had when obtaining a permit. He said he started his process back in August of 2017 and he just got approval less than a week ago. He explained his frustration of having to go back and forth to the County and felt like things kept coming up, adding to the list of items he needed before getting approval. They included State approval for the State road that lines the property, approval from the drainage board due to the County drain tile that allegedly went under his property and release from the Army Corps of Engineers regarding the potential wetlands that line the building site.

Mr. Bireley said he thought the process should be streamlined and didn't agree with the Town's involvement because the property was in the jurisdictional area not the Towns limits.

The Council shared various experiences with the same back and forth approval process, stating they understood the potential for frustration but could not change anything on the County level. They then explained the Town's involvement in the jurisdictional area was to protect the Town from having junk yards or similar establishments from being too close to the Town and potentially decreasing property values among other things.

The Council confirmed Brent was able to help Mr. Bireley by provided critical phone numbers and contact information to streamline his process. They and Mr. Shull said they learned from the experience and how they can improve in the future by checking for things like wetlands, etc. during the initial part of the application process.

They thanked Mr. Bireley for bringing his concerns to the board and wished him the best during the building process.

With no other comments or items of business, Councilman Danny Lingo motioned to recess the meeting at 7:32 and reconvene in executive session. Councilman Steve Blum seconded the motion, motion carried.

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Hester Stouder - Clerk Treasurer

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Tina Bosse –Council President